Managing for Quality Ltd
CQI and IRCA Approved Training Partner

CQI | IRCA APPROVED TRAINING PARTNER 01180277

ISO 14001 EMS Auditor Conversion
(3 days)
CQI and IRCA Course No. 2990

CQI | IRCA CERTIFIED COURSE 2990

Course Overview

The CQI and IRCA Certified EMS auditor conversion course provides trainees with the knowledge and skills required to assess the conformance of an organisation's Environmental Systems with ISO 14001.

The course is aimed primarily at people who have audit experience, have preferably completed a lead audit course and now wish to add the ability to audit Environmental Management Systems to their overall audit capability. When combined with successful completion of a 5 day Lead Auditor course in any other discipline, this course satisfies the auditor training requirements for individuals seeking certification as an Environmental Auditor under that scheme.

Upon successful completion, delegates receive a CQI and IRCA Certified Certificate stating they have "Successfully Completed the ISO 14001:2026 EMS Auditor Conversion Programme (CQI and IRCA/2990)".

Summary of Course Features

This CQI and IRCA Certified Environmental ISO 14001 Auditor Conversion Course is based on proven "accelerated learning" techniques, ensuring that the student is fully immersed in the subject from the start. "Accelerated Learning" uses all of the student's senses to ensure that knowledge and understanding are captured and developed quickly and effectively.

The course uses practical exercises, role-plays, trainer model scenarios and model guide answers to stimulate the trainee throughout the learning experience.

The course includes ongoing evaluation and feedback on trainee development.

Learners will have 30 days from the last day of the course to complete the on-line examination.

Learning Objectives

Delegates will learn to:-

1. Understand the business benefits of an improvement-based Environmental Management System (EMS)
2. Understand the principles, processes and techniques used in assessing environmental aspects and impacts
3. Interpret and understand the requirements of ISO 14001
4. Audit an organisation's ability to comply with relevant Environmental legislation
5. Plan, conduct and report a process based audit of an entire EMS effectively

Course Content

Advantages of EMS management Systems

Introduction to the Audit Process and the Two Stage Approach

Principles of Auditing ISO 19011

Understanding of ISO 14001 and 14004

EMS audit preparation and conduct

Legal Compliance

Audit reporting and follow-up

CQI and IRCA require some pre-knowledg attendance on this course including:

- Satisfactory completion of a Lead Audit course in another discipline.
- Knowledge of the requirements of ISO 14001.
- Key environmental aspects and method evaluating significance.
- Environmental legislation and how it is managed in the context of an EMS.



Further details can be provided on request, including how we can help you.

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Who should take this course?

Auditors with competence in another process based management system (i.e. QMS, OHSAS) who wish to acquire the skills and knowledge to audit against ISO 14001.

The pre-requirement to attend this course to fulfil CQI and IRCA conditions is that you should have attended a 5 day CQI and IRCA Certified 9001 or 45001 Lead assessor course or acceptable alternative and have a basic understanding of the content, application and implementation of an ISO 14001 management system.

The rules as stipulated by CQI and IRCA state that all students are expected to have the following prior knowledge before attending this course (if not, CQI and IRCA recommends students complete a CQI and IRCA Certified EMS Foundation training course).

- **Knowledge** of management systems audit through satisfactory completion of a CQI and IRCA Certified (or acceptable alternative) Auditor/Lead Auditor training course in another discipline
- **Knowledge** of these environmental management principles and concepts:
- The concept of environmental sustainable development whereby an organisation must ensure that actions of today do not degrade the environment of the future.
- The purpose of an initial review as the basis for establishing an environmental management system where none currently exist.
- Evaluation of activities, products and services in order to establish the environmental aspects associated with normal operating conditions, abnormal conditions such as start up and shutdown and emergency situations and accidents.
- Considerations of environmental aspects with respect to;
  - Emission to air, release to water and release to land
  - Use of raw materials, natural resources and energy
  - Energy emitted and lost e.g. heat, radiation, vibration, steam, and compressed air.
  - Public nuisance such as light pollution, noise, and odour
- Environmental legislation and how legal compliance forms part of an environmental management system.
- Typical methods for evaluation of the significant impacts of the environmental aspects identified and how their ranking influences operational control and priorities for improvement.
- **Knowledge** of the requirements of ISO 14001, which may be gained by completing a CQI and IRCA Certified EMS Foundation Training course or equivalent.

CQI and IRCA also state that students who have not satisfactorily completed a CQI and IRCA Certified (or acceptable alternative) Auditor/Lead Auditor training course in another discipline should be informed that they are unlikely to successfully complete this three-day course and will find the five-day EMS Auditor/Lead Auditor training course more appropriate.

Lastly CQI and IRCA also state that this course does not satisfy more than one element of the training requirements for certification as an CQI and IRCA EMS auditor.